

# **AADHAAR ENROLMENT / CORRECTION FORM**



Aadhaar Enrolment is free and voluntary. Correction within 96 hours of enrolment is also free. No charges are applicable for Form and Aadhaar Enrolment. In case of Correction provide your EID, Name and only that field which needs Correction.

To be filled by the Enrolment Agency only:

1	Pre-Enrolment ID :		2			
3	Full Name:					
4	Gender: Male ( ) Female ( ) Transgend	der()	5	Age: Yrs or Date of Birth: DD   MM   YYYY   Declared  Verified		
6	Address: C/o()D/o()S/o()W/o()H/o() NAME					
	House No/ Bldg./Apt.			Street/Road/Lane		
	Landmark		Area/locality/sector			
	Village/Town/City		Post Office			
	District Sub-Distri		ct	State		
	E Mail	Mobile No	o			
7	Details of : Father ( ) Mother ( ) Guardian ( ) Husband ( ) Wife ( )  For skilden below Expans (ather/Methor/Guardian/s datails are mandatory. Adults can not to not specify this information, if they cannot do not want to disclose					
	For children below 5 years Father/Mother/Guardian's details are mandatory. Adults can opt to not specify this information, if they cannot/do not want to disclose.  Name					
	EID/ Aadhaar No.:					
8	I have no objection to the UIDAI sharing information provided by me to the UIDAI  (*) / (*)					
	with agencies engaged in delivery of public services including welfare services.					
9	Select ☑ one of the below (OPTIONAL) (This data cannot be Corrected after Enrolment)					
	I want the UIDAI to facilitate opening of a new Bank/Post Office Account linked to my Aadhaar Number and have no objection to sharing my information for this purpose					
	I have no objection to linking my present bank account provided here to my Aadhaar number					
	State Bank Name/Branch					
	IFSC Code Account No.					
	Verification Type : Document Based ( ) Introducer Based ( ) Head of Family ( )					
Select only one of the above. Select Introducer or Head of Family only if you do not possess any documentary proof of						
identity and/or address. Introducer and Head of Family details are not required in case of Document based Verification.						
10 For Document Based (Write Names of the documents produced. Refer back side of this form for list of valid documents)						
a. POI			b. POA			
C. DOB (Mandatory in case of Verified Date of Birth)			d. I	POR		
11	For Introducer Based – Introducer's Aadhaar No.	For HoF Based - Details of : Father ( ) Mother ( ) Guardian ( ) Husband ( ) Wife ( ) HoF's Eld/Aadhaar No.:				
I hereby confirm the identity and address ofas being true, correct and accurate.						
Introducer/HoF's Name: Signature of Introducer/HOF						
Consent						
I confirm that information (including biometrics) provided by me to the UIDAI and the information contained herein is						
my own and is true, correct and accurate.						
Applicant's signature/Thumbprint						
Verifier's Stamp and Signature: (Verifier must put his/her Name, if stamp is not available)						

Date & time of Enrolment: \_

## Instructions to follow while filling up the enrolment form

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Field 2 NPR NUMBER	Resident may bring his/her National Population Register Survey slip (if available) and fill up the column.
Field 3 NAME	Write full name without salutations/titles. Please bring the original* Proof of Identity (POI) document. (See list A below). Variation in Resident's Name in contrast to PoI is permissible as long as the change is minor spelling only, without altering the Name in PoI document. For Example: If Resident's PoI reads "Preeti", then "Priti" can be recorded if Resident wants so.
Field 5 DOB / AGE	Fill in Date of Birth in DDMMYYYY format. If exact Date of Birth is not known, approximate age in Years may be filled in the space provided. Please bring the original Proof of Date of Birth (DoB), if available.(See list D below). Declared checkbox may be selected if Resident does not have a valid proof of Date of Birth document. Verified checkbox is selected where Resident has provided documents as proof of Date of birth.
Field 6 ADDRESS	Write complete address. Please bring the original Proof of Address (POA) document. (See list B below). Please note that the Aadhaar letter will be delivered at the given address only.  To include Parent / Guardian / Spouse name as part of the address, select the appropriate box and enter the name of the person.  Minor Corrections / Enhancements are permissible to make the address complete without altering the base address as mentioned in the POA document.
Field 7 RELATIONSHIP	<ul> <li>In case of children below 5 years, it is mandatory to provide father/mother/guardian details with their Aadhaar or EID number.</li> <li>If the resident is not holding a Proof of Identity &amp; using the Head of the Family identity for enrolment, it is mandatory to provide Head of the family's details with his/her Aadhaar or EID number. Please refer illustration below for filling EID. Please bring the original Proof of Relationship (POR) document. (See list C below).</li> <li>For other cases, it is optional for the resident to fill up the relationship details.</li> </ul>
Field 8 CONSENT	Resident may specifically express willingness / unwillingness by selecting the relevant box.
Field 9  BANK ACCOUNT	Resident may choose to open a new Aadhaar enabled bank / POSB account or can link existing bank account to Aadhaar number. Relevant details as requested may be provided. This is an optional field.
Field 10 DOCUMENTS	Write the name of Documents for Pol and PoA. In case proof of Date of Birth is available, then write the name of Date of Birth document. If the resident is not holding a Proof of Identity & using the Head of Family based enrolment, then write the name of Proof of Relationship document. For Valid list of documents, please refer list of Documents below.
Field 11 INTRODUCER/HoF	Resident who does not have POI and POA may get enrolled through an Introducer/ Head of Family. PI contact nearest enrolment centre or your Registrar, for further details.

## List A. POI documents

- Passport
- 2. PAN Card
- 3. Ration/ PDS Photo Card
- 4. Voter ID
- 5. Driving License
- 6. Government Photo ID Cards/ service photo identity card issued by PSU
- 7. NREGS Job Card
- 8. Photo ID issued by Recognized Educational Institution
- 9. Arms License
- 10. Photo Bank ATM Card
- 11. Photo Credit Card
- 12. Pensioner Photo Card
- 13. Freedom Fighter Photo Card
- 14. Kissan Photo Passbook
- 15. CGHS / ECHS Photo Card16. Address Card having Name and Photo
- issued by Department of Posts

  17. Certificate of Identify having photo issued by
- Certificate of Identify having photo issued by Gazetted Officer or Tehsildar on letterhead
- Disability ID Card/handicapped medical certificate issued by the respective State/UT Governments/Administrations

#### List B. POA documents

- 1. Passport
- 2. Bank Statement/ Passbook
- 3. Post Office Account Statement/Passbook
  - Ration Card
- Ration C
   Voter ID
- 6. Driving License
- 7. Government Photo ID cards/ service photo identity card issued by PSU
- 8. Electricity Bill (not older than 3 months)
- 9. Water bill (not older than 3 months)
- 10. Telephone Landline Bill (not older than 3 months)
- 11. Property Tax Receipt (not older than 3 months)
- 12. Credit Card Statement (not older than 3 months)
- 13. Insurance Policy
- Signed Letter having Photo from Bank on letterhead
- 15. Signed Letter having Photo issued by registered Company on letterhead
- 16. Signed Letter having Photo issued by Recognized Educational Instruction on letterhead
- 17. NREGS Job Card
- 18. Arms License
- 19. Pensioner Card
- 20. Freedom Fighter Card

- 21. Kissan Passbook
- 22. CGHS / ECHS Card
- Certificate of Address having photo issued by MP or MLA or Gazetted Officer or Tehsildar on letterhead
- Certificate of Address issued by Village Panchayat head or its equivalent authority (for rural areas)
- 25. Income Tax Assessment Order
- 26. Vehicle Registration Certificate
- 27. Registered Sale / Lease / Rent Agreement
- Address Card having Photo issued by Department of Posts
- Caste and Domicile Certificate having Photo issued by State Govt.
- Disability ID Card/handicapped medical certificate issued by the respective State/UT Governments/Administrations
- 31. Gas Connection Bill (not older than 3 months)
- 32. Passport of Spouse
- 33. Passport of Parents(in case of Minor)

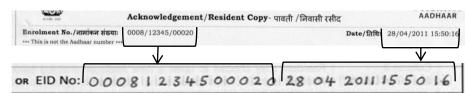
## List C. POR documents

- 1 PDS Card
- 2. MNREGA Job Card
- CGHS/State Government/ECHS/ESIC
   Medical card
- Pension Card
- 5. Army Canteen Card
- 6. Passport
- Birth Certificate issued by Registrar of Birth, Municipal Corporation and other notified local government bodies like Taluk, Tehsil etc.
- Any other Central/State government issued family entitlement document.

## List D. DOB documents

- 1. Birth Certificate
- 2. SSLC Book/Certificate
- Passport
- 4. Certificate of Date of Birth issued by Group A Gazetted Officer on Letterhead

## Illustration for filling up EID No.



<sup>\*</sup>In instances where original documents are not available, copies attested / certified by a public notary / gazetted officer will be accepted.