

Circular No.: NSDL/POLICY/2024/0119

August 27, 2024

Subject: Facility for submission of Incident Report and Root Cause Analysis in electronic form through e-PASS portal.

Attention of Participants is invited to Circular No: NSDL/POLICY/2024/0072 May 31, 2024, wherein participants had been informed about the facility for online submission of Incident report and Root Cause Analysis (RCA) through e-PASS portal.

Participants shall report about any such incidents to NSDL through the dedicated e-mail ID: dpincidents@nsdl.com and submit the details of the incidents on the e-PASS portal as per the reporting timelines:

Sr. No.	Particulars	Reporting Timelines
1.	Incident reporting with details on Cyber Incident	Within 6 hours of noticing / detecting such incidents
2.	Root cause analysis (RCA)	Within 14 days of reporting the incident

For further information on the circular, Depository Participants are requested to contact at Tel: (022) 69448668. For technical queries or assistance for submission in the portal, Participants are requested to contact Tel: (022) 4886 7000/ helpdesk@nsdl.com.

**For and on behalf of
National Securities Depository Limited**

**Arockiaraj
Manager**

FORTHCOMING COMPLIANCE			
Particulars	Deadline	Manner of sending	Reference
Investor Grievance Report (Monthly)	By 10 th of the following month	Through e-PASS	Para 22 of 'Grievance Redressal' chapter and Para 28 of 'Internal Controls/Reporting to NSDL/SEBI' chapter of NSDL Master Circular for Participants.

**National Securities Depository Limited**

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