

Circular No.: NSDL/POLICY/2014/0046

Date: April 10, 2014

Subject: Operational guidelines on Rematerialization and subsequent Financial Closure of e-Series.

Attention of all Participants is invited to National Spot Exchange Limited Circular No. NSEL/DP/2014/014 dated April 04, 2014 regarding commencement of rematerialization of e-series and subsequent Financial Closure of balance stock/units of e-series. Copy of the same is enclosed for information. Accordingly, Participants are advised to take note to execute the Remat Request in the DPM system on receipt of the same from the Client.

Participants are requested to take note of the same and guide their clients suitably.

For and on behalf of
National Securities Depository Limited

Samar Banwat
Senior Vice President

Enclosed : One

Particulars	Deadline	Manner of sending	Reference
Investor Grievance Report (Monthly)	By 10 th of the following month.	By email at dp_igreport@nsdl.co.in . Alternatively, by hard copy to the Investor Relationship Cell.	1. Circular No. NSDL/PI/98/500 dated October 6, 1998. 2. Circular No. NSDL/PI/2004/1688 dated September 16, 2004.
Charge Structure	April 30 th every year.	By email at dpfees@nsdl.co.in	1. Circular No. NSDL/POLICY/2006/0064 dated December 26, 2006. 2. Circular No. NSDL/POLICY/2007/0003 dated January 8, 2007.
Internal/ Concurrent Audit Report (October - March)	May 15 th every year	Digitally signed report by email at nsdl-bp-inspection@nsdl.co.in . Alternatively, by hard copy to Inspection Department.	1. Circular No.: NSDL/POLICY/2013/0094 dated July 24, 2013, NSDL/POLICY/2013/0097 dated July 30, 2013 and Circular No. NSDL/POLICY/2010/0017 dated February 22, 2010.


National Securities Depository Limited

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