

Circular No.: NSDL/CIR/II/2/2020

Date: January 7, 2020

***Sub: Procedure for Collection of Stamp-Duty from Issuers.***

Further to Circular No: NSDL/CIR/II/26/2019 dated December 17, 2019 regarding Government of India notification regarding Indian Stamp (Collection of Stamp-Duty through Stock Exchanges, Clearing Corporations and Depositories) Rules, 2019. In this regard, Issuers/R&T Agents are hereby informed as follows:

1. Issuers shall remit the stamp duty on creation of new security and change in records in the depository upon issue of securities before executing any transactions in the depository system pursuant to Rule 6 of the aforesaid Rules, under clause (c) of sub section (1) of section 9(A) in the Amendment to The Indian Stamp Act, 1899 notified vide gazette notification dated February 21, 2019 effective from January 9, 2020.
2. Issuer shall calculate the stamp duty payable on the allotment list at the total market value of the securities as contained in such list pursuant to issue of securities i.e., any creation or change in the records of a depository at the rates as provided in the Act.
3. Issuer shall remit the stamp duty payable in respect of applicable transactions to NSDL by following the steps provided at Annexure.
4. Issuer shall submit the documents pertaining to corporate action (CA) based on list of documents specified by NSDL.
5. Issuer/RTA shall execute the corporate action in NSDL DPM-SHR system in the specified file formats.
6. Based on the intimation of collection of duty provided in the corporate action executed by Issuer/its RTA for issuance or change in records in depository system, stamp duty shall be collected by NSDL.
7. NSDL system will be enhanced to capture the changes in CA in NSDL DPM-SHR system from January 11, 2020.

8. All RTAs are advised to ensure to prepare and upload file of allotment list in respect of corporate action executed in NSDL DPM-SHR system as per enclosed format at Annexure-A on I-Assist
  - a. for mutual fund subscription transactions through stock exchange platform till further change in allotment process prescribed by stock exchanges
  - b. for allotment of commercial paper till further change in allotment process prescribed by FIMMDA
  - c. remaining corporate actions executed in NSDL DPM SHR system till January 11, 2020

All Issuers/R&T Agents are requested to take note of the above and inform your clients suitably.

For and on behalf of  
**National Securities Depository Limited**

**Rakesh Mehta**  
**Vice President**

Encl.: a/a