

‘Annexure’

Details of the Online SHR Training Program on

(I) Features of the Online Training Program

The online training program will focus in-depth on day-to-day operations with respect to the following aspects:

- Various operations modules of the NSDL depository system viz., demat/remat, Reconciliation and Record Maintenance, Corporate Actions, Settlement, and processing of instructions in respect of these modules.
- Connectivity for SHR and installation process

The aforesaid topics will be presented by experienced faculty members of NSDL.

Sr. No. Topic Name

1	Introduction to Depository
2	Demat / Remat
3	Reconciliation and Record Maintenance
4	Update on Debt Instruments
5	Beneficiary Positions (Benpos)
6	Corporate Actions
7	Settlement
8	Connectivity for SHR
9	Installation Procedure
10	System Security
11	Fault Logging
12	DPM System Demonstration

(II) Target audience who can attend the training programme:

- Following officials of the RTA who are interested to enhance / update their knowledge on operational and systems aspects of NSDL Depository Operations:
 1. Compliance Officer / Alternate Compliance Officer etc
 2. Existing officials
 3. New officials

(III) Other details of the online training program:

1. The online training program will be conducted from 10.00 am to 5.30 pm.
2. Digitally signed 'Participation Certificate' will be issued to officials of RTAs attending the training program.
3. The training program will be held online
4. Participants are requested to note that in case of new RTA on-boarding to NSDL, no charges will be levied upto the first four participants. However, beyond four participants of new RTAs as well as for existing RTAs, a charge of Rs.1500/- per person plus GST will be applicable for participating in the Online RTA/SHR Training Programme. Further, the charges will be added in the monthly bill.
5. Participants can register the names of their representatives who would be attending the training program by sending an email at trainingdept@nsdl.com in the format given below :

Sr.No	Name of Training Program	Participant Name Mr/Ms	Company Name	email ID of the official	Mobile number (<i>only 10 digit number to be provided</i>) of the official
	NSDL SHR Training				

6. Details of the training program will be communicated via a meeting link at the aforesaid official's email address