

**ANNEXURE B – Fees and charges to Issuers (updated as on October 31, 2018)**

Sr. No.	Service Offered	Charges/fees (amount) Rupees	
1	Joining Fee for companies		
	For an issuer of listed securities	Rs. 20,000/-	
	For an issuer of unlisted securities	Rs.15,000/-	
2	Distribution of non-cash corporate benefits:		
	Corporate Actions - For debit or credit to accounts	Rs. 10 /- per record, subject to minimum Rs. 1,000/- per corporate action	
	Issue of commercial paper and short term debt instruments	Rs.10,000/- for five issues. Additional fee of Rs.10,000/- for every additional five issues	
	Debit or credit to accounts for Mutual Funds Units (TRASE)	Rs. 10/- per record subject to a minimum fee of Rs. 500/- on quarterly basis.	
3	One time Custody Fee (Not applicable w.e.f November 1, 2011)	0.05% plus service tax on market capitalization  If an Issuer has opted to pay the aforesaid one time custody fee till October 31, 2011, it will also be required to agree to pay on the newly issued shares, a onetime custody fee at the rate of 0.05% (five basis points) on the value of shares calculated on the basis of issue price of newly issued shares. The Issuer shall not be required to pay any one time custody fee on any subsequent issue of bonus shares by the company.	
4	Annual Custody Fee (Not applicable for Government Securities)	Rs. 11 per folio subject to minimum amount as below:	
		Nominal value of admitted securities	Amount (in Rs.)
		Upto Rs. 2.5 crore (applicable only for issuer of unlisted shares)	5,000/-
		Upto Rs. 5 crore	9,000/-
		Above Rs. 5 crore and upto Rs. 10 crore	22,500/-
		Above Rs. 10 crore and upto Rs. 20 crore	45,000/-
		Above Rs. 20 crore	75,000/-
		The fee will be based on average number of folios (ISIN positions except temporary ISINs) during the previous financial year. Average number of folios (ISIN positions) will be arrived at by dividing the total number of folios (ISIN positions) for the entire previous financial year by the total number of working days in the said previous financial year.	

		In case the issued capital or ISIN positions increase during the financial year due to issue of further shares, by way of public offer, the custody fee would be charged on a pro-rata basis, at the time of such issue.	
5	Non-extinguishment of debt securities	Rs. 100/- per ISIN per day	
6	Verification of BO IDs for IPOs, right issues, etc.	Rs. 2/- per record subject to minimum fee based on issue size as below:	
		Issue Size (In Rs.)	Amount (in Rs.)
		Upto 10 crore	10,000/-
		Above 10 crore and upto 100 crore	25,000/-
		Above 100 crore and upto 1000 crore	50,000/-
		Above 1000 crore	1,00,000/-
7	BENPOS download (Periodic BENPOS free on every Friday, Quarter end and statutory)	Upto 10,000/- records - Rs. 7,500/- per BENPOS Above 10,000/- records- Rs. 15,000/- per BENPOS	
8	Change of RTA	Nominal value of securities admitted in NSDL	Amount (in Rs.)
		Upto 5 crore	10,000/-
		Above 5 crore and upto 10 crore	15,000/-
		Above 10 crore and upto 20 crore	20,000/-
		Above 20 crore	25,000/-
9	Conversion of LOA to long term debentures	Rs. 1,000/- per ISIN	
10	Special processing charges for online corporate actions	Rs. 10/- per record Subject to minimum of Rs. - 2,500/-and maximum of Rs. 20,000/-per corporate action.	
11	Corporate Action (Buy Back)		
	Open market buy back (one time)	Rs. 2,000/-	
	Each Tender offer buyback	Rs. 1,000/-	
12	Rectification of error by Issuer/ R & T agent	0.01 % on transaction value subject to a minimum of Rs. 1,500/- and maximum of Rs. 15,000.	
13	Tender Offers	Rs. 1,00,000/-	

14	CAS	Physical - Rs. 2/- per MF Folio Email - Rs. 0.30/- per MF Folio	
15	Document Processing Fee	Rs. 20,000/- for listed/ to be listed Companies for processing documents in respect of issue/ alteration/ cancellation of shares. In case of issue of shares pursuant to employee share benefit schemes Rs. 5,000/- subject to maximum of Rs.20,000/- for financial year.  Rs.250/- for processing document in respect of issue/cancellation/alteration/redemption for securities other than mentioned above (except mutual fund units and Government securities).	
16	Appointment as a Designated Depository to facilitate listed company to monitor foreign investment limits	Companies in Nifty 500 or S&P BSE 500 index as on March 31st of previous financial year	Rs. 25,000/- per annum
		For all other companies	Rs. 10,000/- per annum